

## 亞洲大學落實英檢畢業門檻實施方案

### Implementation Plan for the English Graduation Benchmark

101.11.15	101 學年度第 1 學期第 2 次教務會議通過訂定
103.05.06	亞洲秘字第 1030005677 號函發布
103.10.16	103 學年度第 1 學期第 1 次教務會議通過修訂第 1、5 條條文
103.11.20	103 學年度第 1 學期第 1 次語發中心業務會議通過修訂第 4、7、8 條條文
103.12.24	103 學年度第 5 次會議通過修正第 4、7、8 條條文
104.01.19	亞洲秘字第 1040000654 號函發布
104.11.18	104 學年度第 4 次行政會議通過修正第 6 條條文
104.12.10	亞洲秘字第 1040015914 號函發布
111.04.06	110 學年度第 7 次行政會議通過修正第 5、6 條條文
111.04.18	亞洲秘字第 1110005024 號函發布
114.03.24	113 學年度第 5 次行政會議通過修正第 5、6、8 條條文
114.04.08	亞洲秘字第 1140005573 號函發布
November 15, 2012	Passed by the 2 <sup>nd</sup> Academic Affairs Meeting, fall semester, Academic Year 2012-13
May 06, 2014	Issued by Asia Letter No. 1030005677
October 16, 2014	Articles 1 and 5 amended and passed by the 1 <sup>st</sup> Academic Affairs Meeting, fall semester, Academic Year 2014-15
November 20, 2014	Articles 4, 7 and 8 amended and passed by the Center for the Development of Language Teaching and Research 1 <sup>st</sup> Affairs Meeting, fall semester, Academic Year 2014-15
December 24, 2014	Articles 4, 7 and 8 amended and passed by the 5 <sup>th</sup> Meeting, Academic Year 2014-15
January 19, 2015	Issued by Asia Letter No. 1040000654
November 18, 2015	Article 6 amended and passed by the 4 <sup>th</sup> Administrative Meeting, Academic Year 2015-16
December 10, 2015	Issued by Asia Letter No. 1040015914
April 06, 2022	Articles 5 and 6 amended and passed by the 7 <sup>th</sup> Administrative Meeting, Academic Year 2021-22
April 18, 2022	Issued by Asia Letter No. 1110005024
March 24, 2025	Articles 5,6 and 8 amended and passed by the 5 <sup>th</sup> Administrative Meeting, Academic Year 2024-25
April 08, 2025	Issued by Asia Letter No. 1140005573

一、本實施方案依據「亞洲大學英語課程修習要點」第二及第五點所制定之落實英檢畢業門檻實施方案制訂。

The Implementation Plan is formulated in accordance with Article 2 and Article 5 of Directives for English Courses Enrollment of Asia University.

二、適用對象：本校大學日間部新生。

The eligibility for the plan: Undergraduate students in the day school of the University

三、測驗時間：大二第二學期。

Test time: Spring Semester of the sophomore year

四、測驗工具：「多益測驗」(TOEIC)。

Test type: TOEIC

本校自 104 學年度起，大一入學新生擬以學測、指考英文成績做為通識英文分級編班之標準。考量「多益測驗」為職場廣泛接受之英檢證照考試，選擇以多益測驗做為本校英語文畢業門檻檢測工具，以兼顧學習連貫性及未來就業之實用性。

Starting from the Academic Year 2015, Asia University uses the freshmen's English scores of General Scholastic Ability Test/Advanced Subjects Test as the standard for general English course placement. Considering TOEIC is an English proficiency test widely accepted in the workplace, the University chooses TOEIC as the English graduation benchmark testing tool for the purpose of both learning consistency and employment practicality.

#### 五、畢業門檻：

(一) 自 111 學年度入學新生：須通過「多益測驗」500 分或相當等級之英檢測驗。

(外文系學生須通過「多益測驗」700 分或相當等級之英檢測驗。)

依據「亞洲大學英語課程修習要點」第六點規定，本校學生必須至少參加一次英檢，若學生未通過本校英語文畢業門檻，鼓勵參加校內開設之「英檢密集加強班課程」，或自行準備，再參加一次英檢考試，仍未達畢業門檻者，始能修習零學分之「進修英語」課程。若「進修英語」課程成績不及格者，必須重修直至及格為止，始得畢業。

(二) 凡本校學生取得大學學籍後，通過上述英檢測驗且有成績可資證明者，持入學當年度 1 月 1 日後取得之有效證照(於取得成績之 2 年內)可申請抵免畢業門檻考。

#### Graduation Benchmark

1. Freshmen admitted since the Academic Year 2022 must reach a TOEIC score of 500 or an equivalent level of other English proficiency test.

(For students of Department of Foreign Languages and Literature must reach a TOEIC score of 700 or an equivalent level of other English proficiency test.)

According to the Article 6 of Directives for English Courses Enrollment of Asia University, students must take the English proficiency test at least once. Students who do not meet the English graduation benchmark are encouraged to participate in the "Intensive English Program" offered by the University or prepare the test by themselves and take the English proficiency test again. Those who still have not yet reached the graduation benchmark shall take the 0-credit "Further Education English" course. Students who fail the "Further Education English" course must retake and pass the course for graduation.

2. After officially admitted to Asia University, Students who pass the English proficiency test mentioned above and may apply for waiver of English graduation benchmark with valid English proficiency certificate (within 2 years after obtaining the test result) which must be obtained after January 1 of the year of their admission.

#### 六、實行辦法：

(一) 未通過畢業門檻者，須依「亞洲大學英語課程修習要點」第六點規定辦理。

(二) 未通過畢業門檻者，須依下列兩項配套方式進行補救：

1. 選項一：鼓勵參加校內開設之「英檢密集加強班課程」，或自行準備，再參加一

次英檢考試，仍未達畢業門檻者，始能修習零學分之「進修英語」課程，成績及格視同通過畢業門檻。

2. 選項二：繼續參加校內外正式英檢測驗，直到通過畢業門檻。

Implementation method:

1. Students who do not meet the graduation benchmark shall follow the Article 6 of Directives for English Courses Enrollment of Asia University.

2. Students who do not meet the graduation benchmark shall take remedial measures according to the following options:

Option 1: participating in the “Intensive English Program” offered by the University or prepare the test by themselves and take the English proficiency test again. Those who still have not yet reached the graduation benchmark shall take the 0-credit “Further Education English” course and pass the course.

Option 2: taking English proficiency test until meeting the graduation benchmark.

七、費用收取辦法：

(一) 本校學生於大二第二學期末參加英語文畢業門檻考試，英語文畢業門檻考試費用自 104 學年度起(104 年 8 月 1 日)由學生自行付費。

(二) 本項考試費用將納入學雜費代收款項，於大二下學期繳納學雜費時一併收取。

(三) 大二學生參加各項英檢證照考試成績通過畢業門檻者，得於大二第一學期公告期間內辦理免參加畢業門檻考試，待程序完備後，則免收前項代收款項。

(四) 轉入本校之大三學生得適用本收費辦法，惟入學時依規定通過畢業門檻者，得免收畢業門檻考試費用。

(五) 因特殊理由缺考者，中心將安排補考，無故缺考者，不得辦理退費或另行補考。

(六) 退費規定：

1. 已繳納英語文畢業門檻考試費用同學，若於該學期公告畢業門檻考試日前一個月取得英檢證照，得辦理退費。

2. 因故休、退學者可持相關證明，辦理退費。

Fee for the English graduation benchmark test:

1. Students will take the English graduation benchmark test in the spring semester of their sophomore year and the fee be paid by the students starting from the Academic Year 2014 (August 1, 2014).

2. This fee will be included in the tuition and collected in the spring semester of their sophomore year.

3. Sophomore students who have met the graduation benchmark through other English proficiency tests may apply for waiver of taking the test during the period announced in the fall semester of their sophomore year. The fee to be collected in the preceding paragraph

will be waived after the procedures are completed.

4. This Article may apply to junior students who transfer to the University, while those who have met the graduation benchmark when enrolling may be exempted from the collection of the graduation benchmark test fee.
5. The Center will arrange make-up test for students who are absent from the graduation benchmark test due to special reasons. For those who are absent from the test without any reason, no refund or make-up test will be given.
6. Refund policy:
  - (1) Students who have paid the English graduation benchmark test fee and obtain English proficiency certificate one month before the announced date of the graduation benchmark test for current semester may apply for a refund.
  - (2) Students who drop out or get suspended may apply for a refund with relevant certificates.

八、本實施方案經行政會議通過，陳請校長核定後發布施行，修正時亦同。

This Implementation Plan will be promulgated and implemented after being passed by the Administrative Meeting, and approved by the University President, with amendments following the same procedure.